

Mokena 159 PTA Grant Application Year 2022-2023



School Requesting

- MES
- MIS
- MJHS

Grant Type

- Assembly for _____ grade
- Teacher Classroom Grant for _____ grade
- Other _____

Date of Request _____

Amount of Request \$ _____

Date of event, if applicable _____

Who should the check be made payable to? _____

Name of person requesting grant _____
(MUST BE A PTA MEMBER PRIOR TO APPROVAL OF GRANT)

Email of Person requesting grant _____

Please describe how the funds will benefit the students?

Please....

- Attach any supporting documentation and receipts. **Funds will not be disbursed until a receipt is presented.**
- Have Principal approval AND provide a copy of the grant request *a minimum of one week before the PTA meeting. Email copy to: pta@mokena159pta.org*
- ***MUST BE*** present at the PTA meeting or have a representative at the meeting to explain the grant request and be able to answer any questions.
- All grant requests must be presented and approved by the April 2022 PTA meeting – NO exceptions!

Principal Approval _____

Date _____

PTA Approval _____

Date _____

Date of check _____

Check # _____

Account _____

pta@mokena159pta.org
www.mokena159pta.org
Facebook @MokenaPTA